



City of Torrance
Community Development Department, Building and Safety Division
Sign Permit Application
3031 Torrance Blvd., Torrance CA 90503 (310) 618-5910

SGN

Required Information

**Property/
Job Address:**

Person Preparing
This Form:

Date:

Property Owner:

Owner Phone:

Owner's Address:
(if different)

Business /
Tenant Name:

Phone :

Architect /
Engineer:

Phone:

Architect /
Engineer Address:

Contractor:
(As shown on License)

Contractor
License #:

Class

Phone:

Business Address:

Valuation \$

Store Front Width

Descriptive Drawing of Sign 1:

Special Conditions

Sign Area (Total Sq Ft)

- ☐ non-illuminated
☐ illuminated
☐ replacement face
☐ painted wall/awning

Descriptive Drawing of Sign 2:

Special Conditions

Sign Area (Total Sq Ft)

- ☐ non-illuminated
☐ illuminated
☐ replacement face
☐ painted wall/awning

OTHER FEES THAT MAY APPLY		CALCULATION		FEE
Microfilm Fee	Permit Docs:	x	\$ 6.00	
Plan Storage	# of sheets	x	\$ 12.00	
Lamps	# lamps:	x	\$ 3.00	
Timer	# timers	x	\$ 8.00	
Sign with Transformer or Ballast	# signs	x	\$ 38.00	
Additional Transformer or Ballast	#	x	\$ 13.00	
Construction Tax		valuation x 1.5% (.015)		
Workers' Comp Ins Review Fee				3.00
Fees Based on Project Valuation:				
Permit Fee				
Plan Check Fee				

Note: If Tenant Occupied

I acknowledge that I am the owner of the above described property and I realize that if this permit is issued, it will limit the number and size of signs which may be placed on this property and I consent to this application.

Print Name: _____

Owner Address: _____

Owner Phone: _____

Owner Signature (required)

TOTAL PERMIT FEE _____

RIGHT OF ENTRY

I Certify that I have read this application and state that the above information is correct. I agree to comply with all city and county ordinances and state laws relating to signs, and hereby authorize representatives of this city to enter upon the above-mentioned property for inspection purposes. If the signage includes a ground sign, I affirm that the signage is entirely on the property above and does not encroach. Its location has been verified by survey and/or by contacting the City of Torrance Engineering Department and I agree to contact "Dig Alert" (1-800-422-4133).

Signature of Applicant or Agent: _____

FEES EFFECTIVE JULY 13, 2009 TO JUNE 30, 2010